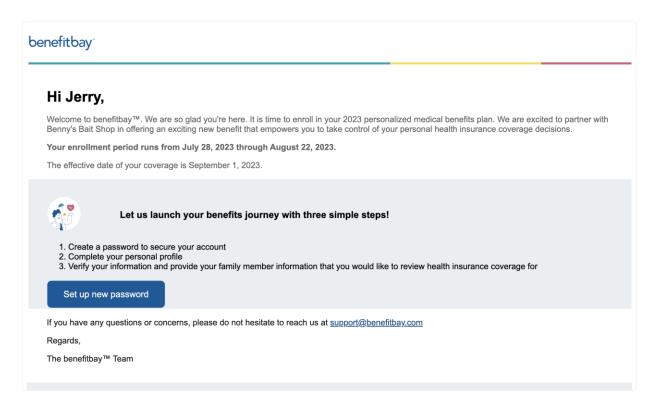
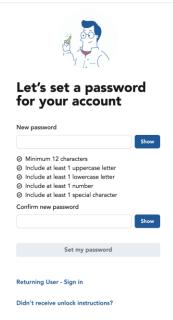
## **Getting Started**

It's time to start your ICHRA enrollment. Start here to get all the information you need to complete your enrollment.

You will receive (or may have already received) an email from the benefitbay® platform announcing you are eligible to shop for, enroll in, and purchase medical insurance benefits.



To get started, click on the button "Set up a new password." You will be redirected to a new web browser.



Here you will create and confirm your new password. Please ensure you follow the password requirements. To learn some tips on creating a secure password, <u>click here</u>.

Click the "Set My Password" button, to save your password. You will be directed to your Employee Home page.

For more information, please visit the following link: knowledge.benefitbay.com/employee/employee-experience